

# Ian Chalk Architects

**Job Description:** CIAT Accredited Architectural Technician (5 years + experience)

**Salary:** Negotiable

**Contract type:** Full time permanent with 3 months probation period

**Location:** 70 Cowcross Street, London, EC1M 6EJ

## About Ian Chalk Architects

ICA is an award winning, London based architectural practice which was founded in 2014 by director, Ian Chalk. The practice undertakes a wide range of work from private houses, to theatres, listed buildings & residential schemes. As a practice we believe in the process of making - from working models, to images and details we like to understand both the figurative and tectonic qualities of what we draw.

Collectively we specialise in working with existing structures with particular interest in buildings within or highly sensitive and challenging historic contexts. Recently completed works include the award winning Chart House Studios and the careful refurbishment of seven listed houses in Soho. Current projects include the extension of Cambridge Arts Theatre and a new life sciences building in North London.

## The Role

With several exciting projects in the office, we are seeking a talented Architectural Technician to join our team and support on a number of projects across the studio.

The ideal candidate should be demonstrate an exemplary technical knowledge and be able to work with a good degree of autonomy. Candidates should be able to demonstrate broad experience across RIBA work stages with particular focus on Stages 3-5, and demonstrate a strong track record of detailing to a budget. Candidate should be fully literate in all relevant UK building codes and demonstrate an active engagement with sustainably focused detailing.

Please note: working on practice projects from home acceptable on an informal basis and when required

## Key Responsibilities - include but are not limited to:

- Production and development of BIM models and working drawings
- Continuous development and maintenance of BIM models, libraries and templates
- Support on teams on various projects
- Acting as key point of contact for internal and external project related queries
- Ensuring risk, quality and best practice guidelines are met

## Key Experience:

- Demonstrate experiences on all RIBA stages with particular focus on Stages 3-5
- Experience working on listed/period buildings and mixed use projects
- Performance and technically focussed spaces.
- Track record of detailing to a budget.
- Working with both small and large design teams and specialist consultants.

## Key Skills

- Strong verbal and written communication skills.
- Strong technical and detailing skills,
- Evidence good understanding of the relationship between design concept and detailed delivery
- Good collaborators, both within the practice and the wider client and design teams.
- Good organisation skills, particularly time and workload management.
- A positive attitude to sustainability and our collective environmental responsibility.
- Highly proficient in 2D and 3D CAD (Microstation ideally) and BIM.
- Proficient in writing NBS specifications in Corus.
- Literate in all relevant UK legislative and other building codes  
(Incl. Building regulations / NHBC standards / BREEAM principles and criteria / Party Wall Matters)

# Ian Chalk Architects

## How to Apply

To apply for this role please send the following information to [studio@ianchalkarchitects.com](mailto:studio@ianchalkarchitects.com) by the deadline noted below.

- Digital CV and Portfolio (no larger than 10mb).
- A brief cover letter including details of any notice period and salary expectations

Please include the position applied for in the email subject line. Applications via recruiters will not be accepted.

Ian Chalk Architects are an equal opportunities employer committed to equality, diversity and inclusion.. We particularly encourage applications from under-represented and disadvantaged groups in architecture.

## Application timeline

Application deadline: 12th January 2022

Interviews: w/c 16th January 2022

Start date: TBC

Contact: [studio@ianchalkarchitects.com](mailto:studio@ianchalkarchitects.com)